# THE WORSHIPFUL COMPANY OF COOPERS

# CHARITABLE GRANT APPLICATION

For short- and long-term grants.

Please refer to <http://www.coopers-hall.co.uk/charitable-work-new/charitable-work-applications> for further information on how to apply.

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| --- | --- |
| Application by Individual | |
| Last / Family Name: |  |
| First Name(s): |  |
| Address: |  |
|  |
|  |
|  |
| Post Code: |  |
| Telephone No.: |  |
| How long has the applicant lived in the area? |  |
| If the applicant is NOT receiving all the statutory support (money and / or services) to which he/she is entitled, please explain why? |  |
| If the applicant has NOT applied for all the statutory support (money and / or services) to which he/she is entitled, please explain why? |  |
| Reason for this application: |  |
| *If you are acting for the Applicant please complete the following:* | |
| Name: |  |
| Address: |  |
|  |
|  |
|  |
| Post Code: |  |
| Telephone No.: |  |
| Relationship to the applicant: |  |

|  |  |
| --- | --- |
| Application by Organisation | |
| Name of the Organisation: |  |
| Charity Registration No.: |  |
| Address: |  |
|  |
|  |
|  |
| Post Code: |  |
| Telephone No.: |  |
| Contact name and position: |  |
| If latest accounts are not enclosed please explain |  |
| List of brochures / information enclosed: |  |
| Reason for this application |  |
| Signature: | Date: |

### Additional documents required

1. Governing document
2. Copy of Strategic Plan or similar
3. Equal Opportunities Policy
4. Most recent set of audited accounts and annual report

### Application procedure

* Please ensure all relevant sections of the application form are fully completed.
* No other versions of the application form will be accepted.
* Applications can be submitted either electronically (clerk@coopers-hall.co.uk) or as hard copy to the Clerk at 13 Devonshire Square, LONDON, EC2M 4TH. Hard copy applications must be completed using black ink and in CAPITALS. An electronic application must indicate that it has been signed by someone who has been given the authority to submit the application. Their position and contact details must be provided to validate the document.
* We will endeavour to contact you within two weeks of the meeting of the Charities Committee at which the application is considered.
* Written reports on progress may be required during the term of any grant.